

**MINUTES  
BOARD OF TRUSTEES MEETING  
LORAIN COUNTY RURAL WASTEWATER DISTRICT  
April 11, 2024**

**Call to Order:**

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board vice president Lynch called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**New Member Swearing-In:**

Oath of office was administered by Gene Toy, LORCO executive director to Laurie Beran (South Amherst).

**Trustee Roll Call (Board secretary-treasurer Wesemeyer):**

Will Schlechter		Michael Koch	√	Neil Lynch	√
Kelly West	√	Karol Cornelius	√	Bill Forthofer	
Kathy Frombaugh		Rick Hutman	√	Scott Justin	√
Jed Lamb	√	Cindy Kurpely		Del Roig	√
Carl Wesemeyer	√	Laurie Beran	√	Jim Wright	
		Dale Breining	√	Jim Woodrum	√

**Also in Attendance:**

Eugene M. Toy, Executive Director; Rick Witucki, Village of West Salem; Chris Basista, Cinnamon Lake property owner

**Changes or Additions to the Agenda:**

Policy Committee report will be given following the Executive Director report.

**Approval of Minutes:**

It was moved by Roig, with a second by Koch to approve March 14, 2024 regular meeting minutes. Voice vote for approval was unanimous.

**Old Business:**

None

**New Business:**

None

**President's Report:**

Lynch reported that Kurpely was in Texas on business and unable to attend tonight's meeting.

**RESOLUTION NO. 2024-11 Approval of non-RLCWA-related March deposits and payments.** It was moved by Koch, with a second by Justin to approve the resolution. Roig asked a question about the March 8<sup>th</sup> payment to Makeever and Associates. Toy answered and will follow up with additional documentation to the board. The vote was as follows: 12 Yeas. 0 Nays. Motion carried.

**RESOLUTION NO. 2024-12 Approval of RLCWA-related March payments.** It was moved by Beran with a second by Koch to approve the resolution. The vote was as follows: 10 Yeas. 0 Nays. Wesemeyer and Lamb abstained. Motion carried.

**Executive Director Report:**

1.

April 11, 2024 Project Status Summary		
Project	Location	Status
Eaton Crossing - Phase 2	East of Phase 1. Connects Phase 1 (Island Road entrance) with Reed Road to the east	<ul style="list-style-type: none"> <li>• Ryan Homes reports that Phase 2 sales are going well.</li> <li>• Phase 2 consists of 45 additional sublots.</li> <li>• Have received requests for information from Cunningham Engineering (working on Phase 3.)</li> </ul>
Woods at Eaton — Phase 2 (Yost/Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> <li>• No change from March meeting report.</li> <li>• Spoke with developer last month. Phase 2 design isn't proceeding as the developer had hoped due to some apparent staffing/workload issues with the design professional.</li> <li>• Phase 2 is 53 sublots on south side of Cooley Road.</li> </ul>
Barrington subdivision - Phase 10 (Yost Construction)	Barrington subdivision	<ul style="list-style-type: none"> <li>• Similar to last month's report.</li> <li>• Five homes currently under construction.</li> <li>• 20 sublots in Phase 10.</li> </ul>
Beaver Creek (Yost Construction)	Durkee Road	<ul style="list-style-type: none"> <li>• Received plans last week for Cycle 1 review and comment.</li> <li>• Phase 1 is 42 sublots off of Durkee Road and State Route 82.</li> <li>• Entire project is proposed 245 sublots on 158 acres.</li> </ul>

2. January 2024 and February 2024 monthly reports received today (4/11/24) from ALRW at 5:15 pm. Copies are at board seats.
3. Attended 4/11/24 Lorain County Wastewater Regionalization meeting at county administrative offices in Elyria. Making significant progress in discussing proposed 6119 financing and governance. Meeting with Rob Munro, ALRW on Monday (4/15) at 1 pm.
4. Received inquiry from Environmental Design Group regarding LORCO infrastructure in the vicinity of Claremar Twin Lakes, Huntington Township. Cinnamon Lake collection system is approximately 8.5 miles away (to the southeast).
5. Attended 4/9/24 online Ohio Auditor of State public records and Ohio Sunshine Law training.
6. Posted LORCO Public Records Policy and Records Retention Schedule in LORCO conference room.
7. Update on FPA change request for a single, 5-acre parcel on Castleton Lane. Request was filed 1/18/24. The parcel is currently in the Elyria FPA but the city does not have sewers nearby. Recommended for approval 3/15/24 NOACA Water Quality Subcommittee; on

Planning & Programming Committee 4/12/24 agenda (tomorrow); recommended to the Executive Committee (5/10/24) for placement on the Board's agenda on 6/7/24 = adoption via resolution = officially modified.

8. Huntington Bank "Reverse Positive Pay" and "ACH Positive Pay" is up and running. Both are programs offered by Huntington to help prevent paper check and ACH transaction fraud.
9. Received lien check in the amount of \$11,671.63 from Ashland County auditor (liens filed in September 2023 for unpaid Cinnamon Lake bills).

**Policy Committee:**

Report given by Neil Lynch, committee chair. Policy Committee met at 6 pm prior to tonight's board meeting. The purpose of the meeting was to discuss a proposal to apply a portion of customer tap fee payments to the cost of line extensions where it is necessary to extend existing LORCO lines in order to be able to serve new customers. Executive director will draft a policy for the committee to review. Committee will meet again prior to the May board meeting.

**Other Business:**

Cinnamon Lake resident Chris Basista thanked LORCO for pursuing grant opportunities for upcoming lift station improvement projects.

**Adjourn:**

With no further business to come before the Board, a motion was made by Lamb and seconded by Koch to adjourn the meeting at 7:33 pm and meet again on Thursday, May 9, 2024 at 7:00 pm. Voice vote to approve was unanimous.

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Vice President

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Secretary-Treasurer