

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
January 11, 2024**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board president Kurpely called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

New Member Swearing-In:

Oath of office was administered by Executive Director Toy to Roger Kuhl, Jr. (LaGrange Township)

Trustee Roll Call (Board secretary-treasurer Wesemeyer):

Will Schlechter (arr. 7:07)	√	Michael Koch	√	Neil Lynch	√
Roger Kuhl	√	Karol Cornelius	√	Bill Forthofer	√
Kathy Frombaugh	√	Rick Hutman		Scott Justin	
Jed Lamb		Cindy Kurpely	√	Del Roig	√
Carl Wesemeyer	√	Tom Lahetta		Jim Wright	√
		Dale Breining	√	Jim Woodrum	√

Also in Attendance:

Eugene M. Toy, Executive Director; Brandon Coates and Michelle Albro (Rea & Associates)

Election of Officers:

In accordance with Article IV, Section 1 of the LORCO Bylaws, election of officers is to take place at the first meeting of the year. Board president Cindy Kurpely asked LORCO Executive Director Toy to handle the election of officers.

The floor was then opened for nominations for the board office of President. Motion was made by Del Roig with a second by Carl Wesemeyer to nominate Cindy Kurpely to the position of President. Toy asked for other nominations. Being none, nominations were closed. Voice vote to cast a unanimous ballot in favor of the nominee was unanimous.

The floor was then opened for nominations for the board office of Vice President. Motion was made by Michael Koch with second by Kathy Frombaugh to nominate Neil Lynch to the position of Vice President. Toy asked for other nominations. Being none, nominations were closed. Voice vote to cast a unanimous ballot in favor of the nominee was unanimous.

The floor was then opened for nominations for the board office of Secretary-Treasurer. Motion was made by Cindy Kurpely with a second by Dale Breining to nominate Carl Wesemeyer to the position of Secretary-Treasurer. Toy asked for other nominations. Being none, nominations were closed. Voice vote to cast a unanimous ballot in favor of the nominee was unanimous.

Approval of Minutes:

It was moved by Koch, with a second by Roig to approve December 14, 2023 regular meeting minutes. Voice vote for approval was unanimous.

Old Business:

Kurpely introduced Brandon Coates and Michelle Albro with the accounting firm Rea & Associates. A presentation of Rea’s work on reconciling the ALRW Custodial Fund Excel sheet was given. A general discussion and question & answer session took place. Rea will do some additional work on interest rates and tap fee payment numbers and submit another draft to LORCO for review.

New Business:

None

President’s Report:

None

RESOLUTION NO. 2024-1 Approval of non-RLCWA-related December deposits and payments. It was moved by Koch, with a second by Breining to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2024-2 Approval of RLCWA-related December payments. It was moved by Koch with a second by Frombaugh to approve the resolution. The vote was as follows: 10 Yeas. 0 Nays. Kurpely, Kuhl, and Wesemeyer abstained. Motion carried.

RESOLUTION NO. 2024-3 Approve Reauthorization of Funds. It was moved by Roig, with a second by Schlechter to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2024-4 Approve Then & Now Purchase Orders. It was moved by Kuhl, with a second by Roig to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2024-5 Authorize Phase 1 ARPA Funds Grant Manhole Replacement Project Bids. It was moved by Koch, with a second by Schlechter to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

Executive Director Report:

1.

January 11, 2024 Project Status Summary		
Project	Location	Status
Eaton Crossing - Phase 1 (Frontier Land Group)	South side of State Route 82 between Island Road & Reed Road (near Schild's IGA)	<ul style="list-style-type: none"> • Similar status as December 2023 report. • Only 5 lots left to sell in Phase 1. • Phase 1 is 51 sublots beginning at Island Road & heading east. • Total project (Phases 1 through 5) - 217 homes on approximately 80 acres.
Eaton Crossing - Phase 2	East of Phase 1. Connects Phase 1 (Island Road entrance) with Reed Road to the east	<ul style="list-style-type: none"> • Phase 2 plat is not yet recorded. The developer is working to track down one more signature from an Eaton Twp trustee then it can be recorded. • Currently open to selling Phase 2 lots, but will hold off on plot plan submittals until plat is recorded and addresses assigned by the township. • Phase 2 consists of 45 additional sublots.
Woods at Eaton — Phase 1 (Jonathan Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> • No lots left to sell in Phase 1. • Phase 1 is 50 sublots on south side of Cooley Road. Building nearing completion. • Total project (Phases 1 and 2) - 220 homes on approximately 90 acres
Woods at Eaton — Phase 2 (Yost/Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> • Similar status as December 2023 report. • Sanitary sewer plans have previously been approved. Design professional is working on other infrastructure plans. • Developer plans to start construction by February 2024. • Phase 2 is 53 sublots on south side of Cooley Road.
Barrington subdivision - Phase 10 (Yost Construction)	Barrington subdivision	<ul style="list-style-type: none"> • Just waiting on county engineer to process and sign final plat. • Will start building homes as soon as final plat is approved and recorded. Perhaps in mid to late January. • 20 sublots in Phase 10.
Cinnamon Lake - Lift Station 2 and Lift Station 4 Improvements	Cinnamon Lake	<ul style="list-style-type: none"> • Similar status as December 2023 report. • Materials are on order. Expected delivery is late January. Project engineer will firm up contractor's mobilization date once the deliveries are closer to being actual.

2. October 2023 and November 2023 monthly reports received 12/19/23 from ALRW. Sent to LORCO board members via email 12/20/23.
3. 99 new homes in Phase 1, Eaton Township for 2023 based on information received from the township.
4. Still need appointments for South Amherst and Kipton for LORCO board terms expiring 3/27/24.
5. Participating tomorrow (1/12/24) in “Lorain County Water and Sewer Industrial Expansion Project/Proposal Development Team” meeting at Lorain County Community College (LCCC). One of the key objectives on Friday is to outline the budget line items for “Megasite” water and sewer infrastructure investments (i.e. planning, design, construction) for: Project Argyle (requested 14 MDG water and 13 MGD sewer by year 5, with annual increases of ~4-5 MGD per year for the next 9 years, to hit a max capacity of 45 MGD, and Project Triangle (requested 9 MGD water and 6 MGD sewer by year 5, with annual increases of ~4 MGD per year for the next 7 years, to hit a max capacity of 25 MGD water and 17 MGD sewer.)
6. Confirmed with State Sen. Mark Romanchuk’s office receipt of all necessary materials related to December 2023 Ohio Senate Capital Budget One-Time Strategic Community Investment Fund (SCIF) 2024 application. The request was for \$934,292 in SCIF funding to complete operational and safety improvements on the remaining six lift stations at Cinnamon Lake. Successful projects are expected to be announced in April 2024.

7. Replaced office computer this week. Previous computer had lasted since 2014.

Other Business:

None

Adjourn:

With no further business to come before the Board, a motion was made by Schlechter and seconded by Frombaugh to adjourn the meeting at 8:31 pm and meet again on Thursday, February 8, 2024 at 7:00 pm. Voice vote to approve was unanimous.

President

Secretary-Treasurer