

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
July 13, 2023**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board president Kurpely called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Trustee Roll Call (Board secretary-treasurer Wesemeyer):

Will Schlechter	√	Michael Koch	√	Neil Lynch	√
Doug Gardner		Karol Cornelius	√	Bill Forthofer	
Kathy Frombaugh	√	Rick Hutman		Scott Justin	
Jed Lamb		Cindy Kurpely	√	Del Roig	√
Carl Wesemeyer	√	Tom Lahetta	√	Jim Wright	
		Dale Breining	√	Jim Woodrum	√

Also in Attendance:

Eugene M. Toy, Executive Director; Tom Berry, Cinnamon Lake property owner

Approval of Minutes:

It was moved by Breining, with a second by Koch to approve June 8, 2023 regular meeting minutes. Voice vote for approval was unanimous.

Old Business:

None

New Business:

None

President's Report:

Pass the hat to collect donations for retirement gift for former LORCO board member and president Jim McConnell.

RESOLUTION NO. 2023-26 Approval of non-RLCWA-related June deposits and payments. It was moved by Lahetta, with a second by Koch to approve the resolution. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2023-27 Approval of RLCWA-related June payments. It was moved by Frombaugh with a second by Koch to approve the resolution. The vote was as follows: 9 Yeas. 0 Nays. Kurpely and Wesemeyer abstained. Motion carried.

RESOLUTION NO. 2023-28 Approve Reauthorization of Funds. It was moved by Schlechter, with a second by Breining to approve the resolution. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2023-29 Approve Then & Now Purchase Orders. It was moved by Lahetta, with a second by Cornelius to approve the resolution. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2023-30 Approve LORCO Phase 1 Tap Fees. It was moved by Schlechter, with a second by Breining to approve the resolution. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2023-31 Authorize Submittal of WPCLF Nominating Petition. It was moved by Lynch, with a second by Lahetta to approve the resolution recommended by the executive director during his report to the board. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2023-32 Approve Discontinuation of Use of Petty Cash. It was moved by Lynch, with a second by Schlechter to approve the resolution recommended by the executive director during his report to the board. The vote was as follows: 11 Yeas. 0 Nays. Motion carried.

Executive Director Report:

1.

July 13, 2023 Project Status Summary		
Project	Location	Status
Eaton Crossing - Phase 1 (Frontier Land Group)	South side of State Route 82 between Island Road & Reed Road (near Schild's IGA)	<ul style="list-style-type: none"> • Still continuing to process plot plans and inspect new home construction • Phase 1 is 51 sublots beginning at Island Road & heading east • Total project (Phases 1 through 5) - 217 homes on approximately 80 acres
Eaton Crossing - Phase 2	East of Phase 1. Connects Phase 1 (Island Road entrance) with Reed Road	<ul style="list-style-type: none"> • LORCO reviewed and approved sanitary sewer pre-cast structures and pipe show drawings in late June. • Sanitary sewer construction scheduled for 8/7/23 thru 8/18/23. • Phase 2 consists of 45 additional sublots.
Woods at Eaton — Phase 1 (Jonathan Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> • Still continuing to process plot plans and inspect new home construction • Phase 1 is 50 sublots on south side of Cooley Road. • Total project (Phases 1 and 2) - 220 homes on approximately 90 acres
Woods at Eaton — Phase 2 (Yost/Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> • Phase 2 Permit to Install (PTI) issued by Ohio EPA 8/29/22. • Developer's goal is to have infrastructure built and concrete poured by the end of this year. • Had considered modifying Phase 2 to do only approximately 25 of the planned 53 sublots but the builder (Ryan Homes) wants all 53 sublots. • Phase 2 is 53 sublots on south side of Cooley Road.
Barrington subdivision - Phase 10 (Yost Construction)	Barrington subdivision	<ul style="list-style-type: none"> • Sanitary sewer permit to install (PTI) has been submitted to Ohio EPA and is currently under review. • 20 sublots in Phase 10.
Beaver Creek (Yost Construction)	Durkee Road	<ul style="list-style-type: none"> • Developer's goal is to have infrastructure built and concrete poured sometime next year. • Phase 1 - 91 sublots off of Durkee Road and State Route 82. • Entire project is proposed 245 sublots on 158 acres.
Creekwood Golf Course - Reed Road	Don Mould	<ul style="list-style-type: none"> • Provided sanitary sewer infrastructure information earlier this week in response to a request from Bramhall Engineering. • Investigating potential development of Creekwood Golf Course - two parcels totalling approximately 147 acres on Reed Road just north of Brokaw Road.
Emerald Fairways - Brentwood Golf Course (SR 57)	BCK INVESTMENT LLC	<ul style="list-style-type: none"> • On 8/15/23 Subdivision Review Subcommittee meeting agenda for preliminary approval. • Phase 1 consists of 10 sublots and construction of two streets.
Cinnamon Lake - Force main	Cinnamon Lake	<ul style="list-style-type: none"> • All force main and associated structures have been installed. • Force main pumps are on site. We are just waiting for the electrical service. Required form has been submitted to First Energy and we are waiting on an invoice from them. • As soon as the electrical service is complete, the pumps will be installed. • Master meter is on site and ready to be installed at the West Salem treatment plant. Once the pumps are installed, we will do start up and the rest of the Cinnamon Lake plant will be demolished.

2. March 2023 monthly reports received 6/23/23 from ALRW. Sent out to LORCO board members via email 6/26/23. No additional monthly reports have been received since.
3. Notified 6/16/23 by ALRW of treatment rate increase that will go into effect 1/1/24. Forwarded notice to LORCO finance committee chair Jim Woodrum. Woodrum called finance committee meeting for 6 pm prior to the August board meeting.
4. Through the end of May 2023, 59 building permits have been issued by Eaton Township.
5. Cinnamon Lake Lift Station No. 2 (Lodge – Laurel Drive) & No. 4 (3336 Acuminata Drive) Improvements bid advertisement will be 7/18 and 7/25. Bid opening in LORCO conference room 8/2/23 at 11 am
6. Slife Road lift station replacement – geotechnical investigation indicated sandy layer encountered at 33 feet deep has an artesian condition. As a result, the planned deep lift station will be revised for a shallower construction.
7. Meeting 7/19/23 with Anita Martin, Rea & Associates. Ms. Martin is senior manager in Rea & Associates government services department that specializes in financial statement preparation and consulting for governmental entities.
8. Meeting 7/20/23 with Gina Beim, NOACA Deputy Director, Integrated Project, Program and Plan Advancement in response to request from the Village of Grafton to have Midview Schools campus moved from ALMU/LORCO Phase 1 FPA to Grafton FPA.
9. Working with Makeever and Associates, Village of West Salem, and Ohio RCAP on preparing nominating petition for WPCLF funding for Cinnamon Lake lift station improvements. Petitions due to Ohio EPA in August 2023. Request motion authorizing LORCO Executive Director to submit nominating petition (created as Resolution 23-31 in Resolution book).
10. Propose discontinuing use of petty cash when current petty cash balance is used up and instead including current petty cash expenditures on monthly reimbursable expenses. Will retain petty cash records until next audit is completed. Have sought guidance from Auditor of State's office and this would

be acceptable. Request motion approving discontinuation of use of petty cash (created as Resolution 23-32 in Resolution book).

Other Business:

Lynch reported on proposed contractor licensing/registration changes that will be made to Chapter 6 of LORCO Sewer Use Regulations and brought before the board for consideration at the August meeting.

Adjourn:

With no further business to come before the Board, a motion was made by Schlechter and seconded by Frombaugh to adjourn the meeting at 8:07 pm and meet again on Thursday, August 10, 2023 at 7:00 pm. Voice vote to approve was unanimous.

President

Secretary-Treasurer