

**MINUTES  
BOARD OF TRUSTEES MEETING  
LORAIN COUNTY RURAL WASTEWATER DISTRICT  
JULY 11, 2019**

**Call to Order:**

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board president Korpely called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Trustee Roll Call (by Secretary-Treasurer Brubaker):**

Will Schlechter (arr. 7:05)	√	Michael Koch	√	Neil Lynch	√
Doug Gardner		Karol Cornelius	√	Jim McConnell	√
Jerry Cowie	√	Rick Hutman	√	Patti Brubaker	√
Jed Lamb	√	Cindy Korpely	√	Del Roig	√
Carl Wesemeyer	√	Tom Lahetta		Jim Wright	√
		Tom Berry (arr. 7:20)	√	Jim Woodrum	

**Also in Attendance:**

Eugene M. Toy, Executive Director

**Changes or Additions to the Agenda:**

None

**Approval of Minutes:**

It was moved by Wright, with a second by Wesemeyer to approve June 13, 2019 regular meeting minutes. Voice vote for approval was unanimous.

**Old Business:**

None

**New Business:**

None

**President's Report:**

None

**RESOLUTION NO. 2019-30 Approval of non-LMRE & RLCWA-related June deposits and payments.** It was moved by Roig, with a second by Brubaker to approve the resolution. Lynch asked question about payment to BCU Electric. Toy answered. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

**RESOLUTION NO. 2019-31 Approval of RLCWA-related June payments.** It was moved by McConnell, with a second by Wright to approve the resolution. Schlechter arrived prior to the vote being taken. The vote was as follows: 10 Yeas. 0 Nays. Lamb, Brubaker, Wesemeyer, and Korpely abstained. Motion carried.

**RESOLUTION NO. 2019-32 Approval of LMRE-related June payments.** It was moved by Lamb, with a second by Berry to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. McConnell abstained. Motion carried.

**RESOLUTION NO. 2019-33 Adopt revisions to LORCO bylaws.** It was moved by Lamb, with a second by Berry to approve the resolution. Lynch provided background information as to policy committee's efforts. All members vote yes. 14 Yeas. 0 Nays. Motion carried.

**RESOLUTION NO. 2019-34 Approve Then & Now Purchase Orders.** It was moved by Berry, with a second by Brubaker to approve the resolution. 14 Yeas. 0 Nays. Motion carried.

**RESOLUTION NO. 2019-35 Reauthorization of Funds.** It was moved by Schlechter, with a second by Lamb to approve the resolution. 13 Yeas. 0 Nays. McConnell abstained. Motion carried.

**RESOLUTION NO. 2019-35 Adopt Revised Records Retention Schedule.** It was moved by Wright, with a second by Berry to approve the resolution. 14 Yeas. 0 Nays. Motion carried.

**Executive Director Report:**

1. Have public hearings 7/15 and 7/29 (9 am) at West Salem village hall for our Cinnamon Lake – West Salem force main CDBG grant application (\$483,593). Ashland County commissioners are the actual “pass-through” recipient of the grant. Would like to acknowledge their assistance and continued support.
2. Will be attending LMRE annual meeting next Tuesday afternoon at Lorain County fairgrounds.
3. Russell Realty, Timber Creek subdivision (52 lots) received final subdivision plan approval at June planning commission meeting. Their engineer met with our sanitary engineer earlier this week to go over our sanitary sewer plans comments.
4. West Salem has inquired as to our potential interest in transferring Cinnamon Lake billing and depositing functions to them. This work is currently done through an agreement between LORCO and Cinnamon Lake Association, Inc. Same agreement as CLA had with Cinnamon Lake Utilities Association (CLUA) before we took over. West Salem is switching to MuniLink billing software – same as what is used by Avon Lake Regional Water. Would be able to handle all current methods of payment with the addition of online payments.
5. Would like to take a few minutes and acknowledge considerable progress made in policy review and updates over the past year+. Thanks to board members and committees for your assistance with this effort. Previously, many policies were 15+ years old and either out of date or not in compliance with the Ohio Revised Code.
  - a. Personnel policies and procedures – entirely new
  - b. Key portions of Operating Policies including billing and discontinuation of service
  - c. Bylaws
  - d. Records retention and destruction
  - e. Public access and availability of records
6. Met 7/2/19 with county and KEM to discuss status of Columbia Township flow agreement.

**Other Business:**

None

**Adjourn:**

With no further business to come before the Board, a motion was made by Lamb and seconded by Wesemeyer to adjourn the meeting at 8:35 pm and meet again on Thursday, August 8, 2019 at 7:00 pm. Voice vote to approve was unanimous.

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President

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Secretary-Treasurer