

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
December 14, 2006**

Call to Order –

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO office, 22898 West Road, Wellington Ohio. President McConnell called the meeting to order at 7:05 p.m. with the pledge of allegiance.

Trustees in Attendance –

Scott Grills	Douglas Edwards	Ernest Hartman
Barbara Harper	Gerald Cowie	Don Wittmer
Thomas Lahetta	Dorothy Collins	Neil Lynch
Jim McConnell	Dominic Ferritto	John Piwinski

Also in Attendance –

Fred Alspach, Executive Director
Becky Haines, Administrative Assistant
Dennis O'Toole, Legal Counsel
Rich Radachi, CPA
Bob Smallwood, Engineer

Absent – Rick Hutman, James Wright, Dwaine Clinker, and Joseph Knoble
(alternate for Henrietta Township)

Approval of the Minutes –

President McConnell noted that the minutes of the regular meeting held on November 9, 2006 were mailed to all board members and called for any corrections or additions. It was moved by Don Wittmer with a second by Ernest Hartman to approve the minutes as written. All voted yea. Motion carried.

Old Business –

Executive Director Alspach reported receipt of the prepared contract between LORCO and GRW Engineers, Inc. to conduct a feasibility study as requested by the New Russia Township trustees for all residents of their township. A motion was made by Ernest Hartman with a second by Dominic Ferritto authorizing the President of the Board to sign the contract between LORCO and GRW Engineers, Inc. subject to legal counsel's review and approval. All voted yea. Motion carried.

The FirstMerit Financial document has been completed and approved by legal counsel and the financial advisor. This document will be sent to Kelly

Hettick at the Massillon office of USDA-Rural Development to be included with the application packet and forwarded to the state office next week.

New Business –

Bob Smallwood of GRW Engineers, Inc. reviewed the Phase I progress to date with design, permitting and easement acquisition, and preparation for the bidding procedure once the financing has been finalized.

President McConnell reported on a telephone conversation he had with Kelly Hettick last week in which Kelly had re-enforced his commitment to LORCO and his efforts to evaluate all information provided thus far in the application.

Policy Committee Chairman Lynch stated a joint committee meeting was held on December 7th for discussion of administrative procedures in preparation for billing, payments, and collections. Although administrative procedures do not require board action, staff requested the committees review the procedures and advise of any comments or concerns the members may have had. There will be further discussion when the time nears for billing and tap invoicing.

Resolution 2006-25 Be it resolved by the Board of Trustees of the LORCO Rural Wastewater District that it was moved by Gerald Cowie with a second by Barbara Harper that:

WHEREAS, Ed Born, who represented Henrietta Township had served the LORCO Rural Wastewater District faithfully, and;

WHEREAS, Ed Born had hereby fulfilled his term until his untimely death;

NOW THEREFORE BE IT RESOLVED and the following hereby recognized.

**"RESOLUTION OF APPRECIATION"
TO
Ed Born**

On behalf of the Lorain County Rural Wastewater District, I wish to extend our sincerest gratitude in the effort that Ed has put forth in support of the LORCO concept.

It is with this kind of support that projects, like LORCO, have and will become valued utilities that raise the level of comfort and health to a higher plain for rural Lorain County residents.

It is also with great appreciation that because of his dedication and effort and others like Ed, LORCO will be recorded in history as one of the most important enhancements to the rural way of life in Lorain County.

Sincerely,

James R. McConnell, President

All voted yea: Motion carried. Adopted this 14th day of December, 2006.

Resolution 2006-26 Be it resolved by the Board of Trustees of the LORCO Rural Wastewater District that it was moved by John Piwinski, seconded by Ernest Hartman, WHEREAS, the following have been submitted:

Payroll 10/22/06 – 11/4/06	\$	1,408.92
Payroll 11/5/06 – 11/18/06	\$	1,408.92
LMRE – NISC monthly fee	\$	92.96
Puffers Florist	\$	65.87
Verizon Telephone – November	\$	50.65
OPERS – November contribution	\$	809.34
First Merit – November federal taxes	\$	723.62
Bramhall Engineering – inspection fees Barrington	\$	5,186.57
Bobel's – office supplies	\$	43.88
First Merit Bank – Interest on interim financing	\$	81,403.48
First Merit – legal review fees	\$	13,555.04
LMRE – December rent	\$	250.00
LMRE – Administrative Contract for December	\$	4,443.18
Radachi & Company – accounting services	\$	217.50
GRW Engineers – Engineering for October	\$	40,037.97

NOW, THEREFORE BE IT RESOLVED,

- 1) That in anticipation of receiving permanent construction funding with a financing guarantee from the USDA-Rural Development, the LORCO Rural Wastewater District may be required to expend or incur cost for planning and/or fees for the purpose of making capital improvements to their wastewater collection facility, which costs expended or incurred will be considered a part of the total USDA/Rural Development construction loan and the LORCO Rural Wastewater District may claim such costs as reimbursable expenses through the loan.
- 2) That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Vote resulted as follows: 12 yea 0 nay. Motion carried.

RESOLUTION NO. 2006-27 Be it resolved by the Board of Trustees of the LORCO Rural Wastewater District that it was moved by Scott Grills with a second by Thomas Lahetta;

WHEREAS, the Lorain County Rural Wastewater District 2007 temporary budget was approved in accordance with Ohio Law on July 13, 2006, and;

WHEREAS, the Lorain County Rural Wastewater District permanent budget for 2007 is hereby attached, and;

WHEREAS, full discussion has been held.

NOW, THEREFORE BE IT RESOLVED

1. The Lorain County Rural Wastewater District 2007 Permanent Budget is hereby approved with Exhibits attached.
2. That it is found and determined that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Voted resulted as follows 12 yea 0 nay. Motion carried.

Resolution 2006-28 Be it resolved by the Board of Trustees of the LORCO Rural Wastewater District that it was moved by Ernest Hartman with a second by Dominic Ferritto;

WHEREAS, the Lorain County Rural Wastewater District appropriations for 2006 need to be amended to reflect actual expenditure through November 30, 2006 , and;

WHEREAS, the list of actual expenditures is attached hereto, which reflect the requirement for additional appropriations, and;

WHEREAS, full discussion has been held.

NOW, THEREFORE BE IT RESOLVED

- 1) The Lorain County Rural Wastewater District 2006 Amended Budget is hereby approved with Exhibits attached.
- 2) That it is found and determined that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Executive Director Alspach presented his administrative report. Members had received in their packets the weekly staff reports, correspondence, and relative news articles.

Administrative Assistant Haines reported that LORCO had received correspondence from Ohio Public Employees Retirement Service (OPERS) that effective January 1, 2007 there will be an increase in the employer/employee contribution.

Other Business –

Ernest Hartman expressed a concern of the lack of participation of a board member due to repeated absences. President McConnell suggested and it became the general consensus of the board members to have the Executive Director write a letter to the representative regarding their responsibilities to this board.

President McConnell called for any further questions or comments from the audience.

Adjourn

With no further business to come before the board, it was moved by Scott Grills with a second by Ernest Hartman to adjourn at this time 8:15 PM and meet again in regular session at 7:00 PM on Thursday, January 11, 2007 at the LORCO office located at 22898 West Road, Wellington. All voted yea. Motion carried.

President

Secretary Treasurer