

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
DECEMBER 11, 2008**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. President McConnell called the meeting to order at 7:00 p.m. with the pledge of allegiance.

Trustees in Attendance:

Scott Grills	Gary Crane (A)	Doug Edwards
Rick Hutman	Dominic Ferritto	Ernest Hartman
John Piwinski	Gerald Cowie	Calvin Woods
Thomas Lahetta	Dorothy Collins	Cindy Kurpely
Neil Lynch	James McConnell	

Also in Attendance:

Dennis O'Toole, Attorney
Rich Radachi, CPA
Helen Haddox, Office Manager
Fred Alspach, Executive Director

Absent:

Joseph Knoble

Approval of Minutes:

President McConnell noted that the minutes of the regular meeting held on November 13, 2008 had been mailed to all the trustees and called for any additions or corrections. It was moved by Ernest Hartman, with a second by Scott Grills to approve the minutes as written. All voted yea. Motion carried.

Old Business:

The Executive Director noted a December 1, 2008 memo that was part of the board package, which included the draft of U.S. Army Corps of Engineers, Nationwide Permit. Also included was a copy of the Ohio EPA letter noting that the 401 Water Quality Certification Application is considered complete and a public hearing will soon be scheduled. The resizing the Phase-I contracts was explained. This action creates six collection pipe jobs versus the former three collection pipe jobs. This will enable smaller construction companies to bid and create more jobs locally.

New Business:

President McConnell informed the board that a letter of resignation had been recently received from Barb Harper, representing LaGrange Township. It is unknown at this time when the township trustees will name a replacement. McConnell also called for an Executive Committee meeting to be held January 22, 2009 at which time employee discussions will be held.

There was no legal report provided at this time.

Rich Radachi, CPA and accountant to the LORCO board reviewed the 2008 final budget. In anticipation of receiving funding for Phase-I in 2008, which did not occur, the budget needed to be corrected and funding incorporated into the 2009 budget.

RESOLUTION NO. 2008-24 It was moved by Ernest Hartman, with a second by Thomas Lahetta WHEREAS, the Lorain County Rural Wastewater District appropriations for 2008 need to be amended to reflect actual expenditure through December 31, 2008 and;

WHEREAS, the list of actual expenditures is attached hereto, which reflect the requirement for additional appropriations, and;

WHEREAS, full discussion has been held.

NOW, THEREFORE BE IT RESOLVED

- 1) The Lorain County Rural Wastewater District 2008 Amended Budget is hereby approved with the following items re-appropriated;

	ESTIMATED 2008 EXPENSE	ADJ / PERM 2008 BUDGET	OVER (UNDER) BUDGET	RE-APPROP 2008 DEC.
Revenues				
Sewer Usage	15,000	10,000	5,000	5,000
Interest Income	48	0	48	48
Expenses				
Mileage	2,700	2,000	700	700
Postage	1,750	1,500	250	250
Prof Fees (Bond Council)	30,000	20,000	10,000	10,000
Admin Wages	86,500	85,000	1,500	1,500
Treatment Exp	5,000	3,500	1,500	1,500
2008 A/P	249,721	0	249,721	249,721
1999-2007 Deferred A/P	0	984,147	(984,147)	(984,147)
F/M Loan Prin	0	1,890,441	(1,890,441)	(1,890,441)
Disbursements				
Gtd Loan 6%	0	30,100,000	(30,100,000)	(30,100,000)
First Merit	263,839	0	263,839	263,839

- 2) That it is found and determined that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Vote resulted as follows: 14 yea, 0 nay. Motion carried.

RESOLUTION NO. 2008-21 It was moved by Scott Grills, with a second by Doug Edwards WHEREAS, the Lorain County Rural Wastewater District temporary budget was approved in accordance with Ohio Law on July 10, 2008, and;

WHEREAS, the Lorain County Rural Wastewater District budget for 2009 is hereby attached, and;

WHEREAS, full discussion has been held

NOW, THEREFORE BE IT RESOLVED

1. The Lorain County Rural Wastewater District 2009 Permanent Budget is hereby approved with Exhibits attached.
2. That it is found and determined that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees and of any of its committees resulting in such formal action and were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Vote resulted as follows: 14 yea 0 nay. Motion carried.

RESOLUTION NO. 2008-22 It was moved by Ernest Hartman, with a second by Cindy Korpely WHEREAS, the LORCO RURAL WASTEWATER DISTRICT Board of Trustees is advised that construction of Phase-I, The Carlisle-Eaton Wastewater Project, will start in 2009, and;

WHEREAS, upon receiving notification from the Ohio EPA that LORCO will receive a Permit to Install, and;

WHEREAS, to achieve better bidding it is recognized that the multiple Phase-I collection system contracts can be downsized in scope and increased in number from three (3) to six (6) contracts, with the relocation of the SR-83 force main, and;

WHEREAS, it is deemed necessary to make arrangements to advertise for construction bids in a timely manner.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the LORCO Rural Wastewater District that:

- Section 1. It is in the best interests of the organization to produce construction advertisement hereby amended to six contracts upon notification of the Permit to Install, and;
- Section 2. The executive director is authorized to execute such advertisement as suggested by the consulting engineering firm, and;
- Section 3. It is found and determined that all formal actions of the LORCO Board concerning and relating to the passage of this Resolution were passed in an open meeting of the Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Vote resulted as follows: 14 yea, 0 nay. Motion carried.

RESOLUTION NO. 2008-23 It was moved by Gerald Cowie, with a second by John Piwinski WHEREAS, the following have been submitted:

Payrolls disbursed on – 11/05/08 & 11/19/08	\$	2,229.80
Easement Acquisition expenses for November	\$	123.00
OPERS – contributions 11/01/08 – 11/28/08	\$	592.13
North Coast Administrators – monthly health insurance	\$	526.66
Bobel's Office Supply – computer printer and meeting supplies	\$	71.37
First Merit – federal payroll taxes for November	\$	208.76
First Merit – visa credit card (office expenses)	\$	103.12
Verizon – monthly landline	\$	52.61
First Merit – monthly analysis fee	\$	50.63
Ohio Utilities Protection – calendars	\$	20.27
LMRE – administrative contract for October	\$	7,174.94
URS Engineering – wetland services through 10/10/08	\$	3,271.00
Stumphauzer O'Toole – legal fees for 09/27/08 – 11/05/08	\$	2,751.42
Radachi & Company – accounting fees for 10/01/08 – 10/31/08	\$	1,392.00
Stumphauzer O'Toole – legal fees for 11/13/08 – 11/17/08	\$	721.50
Radachi & Company – accounting fees for 09/05/08 – 09/29/08	\$	638.00
LMRE – rent for October	\$	250.00

NOW, THEREFORE BE IT RESOLVED,

- 1) That in anticipation of receiving permanent construction funding with a financing guarantee from the USDA/ Rural Development, the LORCO Rural Wastewater District may be required to expend or incur cost for planning and/or fees for the purpose of making capital improvements to their wastewater collection facility, which costs expended or incurred will be considered a part of the total USDA/Rural Development construction loan and the LORCO Rural Wastewater District may claim such costs as reimbursable expenses through the loan.

- 2) That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Vote resulted as follows: 14 yea, 0 nay. Motion carried.

The Executive Director reviewed the total of hours worked for LORCO in November along with the supporting weekly staff report. Several newspaper articles were provided and a December calendar was noted. The cash flow and deferral statement reflected the expenditures for November with bank balance noted.

Other Business:

The board received comment from the public attending the meeting.

Adjourn:

President McConnell noted that the Executive Committee will meet on Thursday January 22, 2009 at 7:00 p.m. at the LORCO office.

With no further business to come before the Board, it was moved by Ernest Hartman with a second by Dominic Ferritto to adjourn at this time 8:30 p.m. and meet again in regular session at 7:00 p.m. on Thursday, January 8, 2009 at the LORCO offices, 22898 West Rd. Wellington, OH. All voted yea. The motion carried.

President

Secretary-Treasurer