

**MINUTES  
BOARD OF TRUSTEES MEETING  
LORAIN COUNTY RURAL WASTEWATER DISTRICT  
OCTOBER 9, 2008**

**Call to Order:**

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. President McConnell called the meeting to order at 7:05 p.m. with the pledge of allegiance.

**Oath of Office:**

Pursuant to the delivery of the Village of Rochester's resolution, Attorney, Matthew Dooley, swore in Cindy Kurpely as the Rochester Village representative to the LORCO Board of Trustees.

**Trustees in Attendance:**

James Wright	Doug Edwards	Rick Hutman
Dominic Ferritto	Joseph Knoble	Ernest Hartman
Barb Harper	Gerald Cowie	Calvin Woods
Thomas Lahetta	Cindy Kurpely	Neil Lynch
James McConnell		

**Also in Attendance:**

Matthew Dooley, Attorney  
Helen Haddox, Office Manager  
Fred Alspach, Executive Director

**Absent were:**

Scott Grills, John Piwinski and Dorothy Collins.

**Approval of Minutes:**

President McConnell noted that the minutes of the regular meeting held on September 11, 2008 had been mailed to all the trustees and called for any additions or corrections. It was moved by Dominic Ferritto, with a second by Barb Harper to approve the minutes as written. All voted yea. Motion carried.

**Old Business:**

The Executive Director noted a series of tele-conferences and emails over the last month, which included updates from the U.S. Army Corps of Engineers', Pauline Thorndike and URS Consultants Engineer, Greg Rhinehalt. Additional information was supplied by GRW Engineers, Inc. regarding any tree cutting within delineated wetland areas and the relocation of two sections of pipeline. The first relocation is a rerouting around a pond to the south of the Avon Lake Municipal Utilities force main pump station and the second is the adjusted location for the LORCO triplex pump station at the north end of SR-83. In addition it was reported that approximately 75% of the easement agreements have been signed and returned to the LORCO office. This includes more than half of the underground pump station sites.

**New Business:**

President McConnell referred to contacts with officials of the Village of South Amherst and discussed the need to update the 2005 feasibility study with current costs for the Northwest Service Area. He suggested that a Planning and Operations Committee meeting be scheduled to deal with this information along with other issues.

Planning and Operations Committee Chairman, Ernest Hartman, discussed the issues for a meeting and with the consensus of committee members declared a Planning and Operations Committee meeting to be held on Thursday, October 23, 2008 at 7:00 p.m. The meeting will be held at the LORCO office. Invitations to attend will be sent to interested parties. All meetings are open to the public.

President McConnell generally discussed the regular LORCO meeting held in September at the Eaton Township garage. It was noted that a grinder pump informational link will be added to the LORCO web site as soon as the information is available from the manufacturer. President McConnell asked Carlisle Township representative, James Wright, about a future meeting at their facility. Mr. Wright will check and advise.

Attorney, Matthew Dooley, reviewed the proposed IDENTITY THEFT PREVENTION POLICY, and suggested the board members review its content, as this will be recommended for approval at the November meeting.

**RESOLUTION NO. 2008-17** It was moved by Ernest Hartman, with a second by Barb Harper WHEREAS, the following have been submitted:

Payrolls disbursed on – 09/08/08 & 09/24/08	\$	2,178.80
Easement Payments – disbursed in September	\$	1,081.60
OPERS – contributions 08/23/08 – 09/19/08	\$	573.00
North Coast Administrators – monthly health insurance	\$	526.66
Ohio Treasurer or State – third quarter taxes	\$	206.15
First Merit – federal payroll taxes for September	\$	182.07
LMRE – NISC accounting software July - September	\$	286.89
Verizon – monthly landline	\$	52.61
First Merit – monthly analysis fee	\$	47.11
LMRE – administrative contract for August	\$	7,174.94
Stumphauzer   O'Toole – legal fees for 08/01/08 – 09/11/08	\$	2,473.00
Radachi & Company – accounting fees for 08/05/08 – 08/21/08	\$	1,232.50

- 1) That in anticipation of receiving permanent construction funding with a financing guarantee from the USDA/ Rural Development, the LORCO Rural Wastewater District may be required to expend or incur cost for planning and/or fees for the purpose of making capital improvements to their wastewater collection facility, which costs expended or incurred will be considered a part of the total USDA/Rural Development construction loan and the LORCO Rural Wastewater District may claim such costs as reimbursable expenses through the loan.
- 2) That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22

of the Revised Code of Ohio.

Vote resulted as follows: 13 yea 0 nay. Motion carried.

**RESOLUTION NO. 2008-18** It was moved by Gerald Cowie, with a second by Tom Lahetta that the undersigned is the authorized signatures of the following public entity:

Lorain County Rural Wastewater District, which is a Public Fund under the laws of the State of Ohio (the "Entity"). The undersigned certifies that the following is a true exact taken from the minutes of a meeting held on October 9, 2008 after due notice at which there was present a quorum authorized to transact business, that the resolution below was passed at such meeting, that the resolution is in full force and effect and that the proceedings of such meeting were in accordance with applicable law.

NOW THEREFORE BE IT RESOLVED,

- 1) That FirstMerit Bank, N.A. (Bank) be, and it hereby is, designated and appointed as a provider for the Entity of the Treasury Management products/services listed on the attached Exhibit;
- 2) That such listing of products/services may be amended at any time upon the signature of the Bank and any one of the individuals designated in section 3 below;
- 3) That the following individuals are authorized to sign Agreements required by Bank in order to provide Treasury Management products/services:

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Fred Alspach	Executive Director	_____
James McConnell	President of the Board	_____
Neil Lynch	Vice President of the Board	_____

4) That this Resolution shall remain in full force and effect until written notice of revocation signed by all of the authorized signers is received by Bank at the location where the executed product/service Agreements are maintained.

5) It is the responsibility of the Entity to notify the Bank of any changes in authorized signers designated in section 3 above.

The undersigned Authorized Officer represents and certifies that the foregoing Resolution was adopted at a duly convened meeting of the Entity or by other duly authorized action in lieu of a meeting.

Vote resulted as follows: 13 Yea 0 Nay. Motion carried.

Executive Director, Fred Alspach, introduced Mr. Floyd Peaco who is the General Manager of the Pheasant Run Association. Mr. Peaco presented a letter, signed by Pheasant Run Association officials, and asked the LORCO board to give consideration

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to discussing wastewater issues regarding Pheasant Run's treatment plant and collection system. He briefly discussed the current flows and OEPA permitted discharge levels. It was agreed that Mr. Peaco would be invited to the Planning and Operations Committee meeting later this month. A review was then given on the daily staff reports and emails filed during the month. Alspach said that a full set of LORCO engineering drawings had been delivered to the Eaton Township Zoning office. A property split and agreement to purchase is being handled by Sheffield Title Company for the SR-83 triplex pump station. The board was informed that the LORCO office would be closed on Monday in recognition of Columbus Day. The monthly expenditures and deferrals were then reviewed.

**Other Business:**

Mr. Peter Sklenar, of Eaton Township, asked about the construction of the force main line within the First Energy power line right-of-way on his property just south of US-20 and how the line was going to be bored under US-20. Alspach suggested that he meet with Mr. Sklenar at his site on October 23, 2008 as Bob Smallwood, P.E. will be here to attend the committee meeting also.

Mrs. Hicks, of Eaton Township, indicated that she was unable to see the grinder pump on display at the Eaton Township garage meeting last month.

Mrs. Morrison, of Eaton Township, wanted a list of who is scheduled to get a grinder pump. She was advised that grinder pump locations are identified on the engineering drawings at the Eaton Township Zoning office.

**Adjourn:**

President McConnell reminded the board that a Planning and Operations Committee meeting will be held Thursday, October 23, 2008 at 7:00 p.m. Agendas and information will be provided by the staff in a mailing.

It was moved by Dominic Ferritto with a second by Ernest Hartman to adjourn at this time 8:37 p.m. and meet again in regular session at 7:00 p.m. on Thursday, November 13, 2008 at the LORCO offices, 22898 West Rd. Wellington, OH. All voted yea. The motion carried.

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President

\_\_\_\_\_  
Secretary-Treasurer