

MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
May 8, 2008

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO office, 22898 West Road, Wellington, Ohio. President McConnell called the meeting to order at 7:00 p.m. with the pledge of allegiance.

Trustees in Attendance:

Scott Grills	Gary Crane (A)	Doug Edwards
Rick Hutman	Dominic Ferritto	Howard Born, Jr. (A)
Ernest Hartman	Barb Harper	John Piwinski
Gerald Cowie	Calvin Woods	Thomas Lahetta
Dorothy Collins	Neil Lynch	James McConnell

Also in Attendance:

Dennis O'Toole, Legal Counsel
Helen Haddox, Office Manager
Fred Alspach, Executive Director

Absent was:

Bill Spicer

Oath of Office:

The oath of office was administered by Dennis O'Toole, Attorney, to the following Trustee appointed by the respective township to serve a three-year term through March 31, 2011; Calvin Woods.

Approval of Minutes:

President McConnell noted that the minutes of the regular meeting held on April 10, 2008 had been mailed to all the trustees and called for any additions or corrections. It was moved by Scott Grills, with a second by Ernest Hartman to approve the minutes as written. All voted yea. Motion carried.

Old Business:

Executive Director Alspach reported that the wetlands delineation field review, which was scheduled earlier this day, was postponed due to inclement weather. It was agreed by URS Consultants and the U.S. Army Corps of Engineer's representative to meet in the next two weeks for this on-site visit.

New Business:

President McConnell shared information regarding a meeting held earlier this month at the South Amherst Village municipal building. Representatives attending were from Amherst Township, New Russia Township, Kipton Village, South Amherst Village and Industry Realty Group. The general discussion was an update of the 2005 feasibility study that was performed by GRW Engineers, Inc. No further meetings are scheduled at this time. IRG representatives indicated that they wanted to investigate options for central sewer collection and treatment.

Several Planning and Operations Committee members recently met to discuss various operational functions that could be performed under contractual arrangements with another utility. However, without a quorum for a regular committee meeting no options were presented to the full board at this time.

Planning and Operations Committee Chairman, Ernest Hartman, scheduled a meeting for May 22, 2008 at the offices of the Avon Lake Municipal Utilities at 7:00 p.m. The committee will meet at the wastewater treatment plant for a tour and reconvene at the administrative offices following the tour.

Attorney O'Toole noted that several existing agreements for various operational conditions had been copied to the Planning & Operations Committee. He will draft a working agreement for review by the committee based on previous discussions.

RESOLUTION NO 2008-6 It was moved by Barb Harper, with a second by Gerald Cowie WHEREAS, the following have been submitted:

Verizon North Telephone – April & May	\$	103.49
Health Insurance	\$	487.62
Payroll – 04/10/08 & 04/24/08	\$	2127.80
First Merit – federal taxes for April	\$	155.38
Central Collection Agency – 1 st quarter city taxes	\$	147.40
OPERS – contribution for April	\$	553.85
URS – engineering services for January	\$	9,631.70
First Merit – monthly analysis fee	\$	39.78
First Merit Visa – office expenses	\$	140.31
CJ Business Forms – envelopes	\$	128.88
LMRE – NISC Software for April	\$	92.97
Village of Grafton – Jan to Apr treatment	\$	521.72
CORD – annual membership	\$	150.00
Stumphauzer O'Toole – legal fees for April	\$	3,417.50
Radachi & Company – accounting fees Jan-Mar	\$	4,422.50
LMRE – rent for April	\$	250.00
LMRE – administrative contract for April	\$	7,036.43
URS – engineering services for February	\$	4,494.98
URS – engineering services for March	\$	1,329.01
URS – engineering services for April	\$	3,857.92

NOW, THEREFORE BE IT RESOLVED,

- 1) That in anticipation of receiving permanent construction funding with a financing guarantee from the USDA/ Rural Development, the LORCO Rural Wastewater District may be required to expend or incur cost for planning and/or fees for the purpose of making capital improvements to their wastewater collection facility, which costs expended or incurred will be considered a part of the total USDA/Rural Development construction loan and the LORCO Rural Wastewater District may claim such costs as reimbursable expenses through the loan.
- 2) That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and of any of its committees resulting in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Revised Code of Ohio.

Vote resulted as follows: 15 yea 0 nay.

The administrative report included the monthly time sheet, which is supported by the staff report, along with several news articles and an account of LORCO's participation in the Lorain County Senior Fair. A current LORCO time line update and brochure information were provided to the board.

The financial report identified the current months expenses and current checking balance. Mr. Alspach noted a slight increase in health care costs for the Office Manager. However, LORCO's current share of the premium is well below the quotes of several other providers.

The signed permanent rights-of-way documents for Phase-I construction are being received and LORCO staff is handling telephone calls regarding easement grants on a daily basis. Several payment checks have already been issued to numerous property owners.

Other Business:

Mr. Denk, of Carlisle Township, posed several questions regarding the future sewer construction. Every household lateral will receive an inspection.

Mr. Lynch questioned the staff report, which quoted issues identified in the Lorain County Engineer's review of the LORCO engineering plans. Attorney O'Toole noted that LORCO's authority to maintain and or stop job site construction lies within its authority under Chapter 6119 of the Ohio Revised

Code. Allowance for outside influence is speculative and not within the confines of LORCO operational regulations.

Adjourn:

With no further business to come before the board, it was moved by Scott Grills with a second by Barb Harper to adjourn at this time 7:55 p.m. and meet again in regular session at 7:00 p.m. on Thursday, June 12, 2008 at the LORCO office located at 22898 West Road, Wellington. All voted yea. The motion carried.

President

Secretary-Treasurer