

**MINUTES
BOARD OF TRUSTEES MEETING
LORAIN COUNTY RURAL WASTEWATER DISTRICT
February 8, 2024**

Call to Order:

The regular meeting of the Board of Trustees of the Lorain County Rural Wastewater District was held at the LORCO offices, 22898 West Road, Wellington, Ohio. Board president Kurpely called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Trustee Roll Call (Board secretary-treasurer pro-tem Lahetta):

Will Schlechter	√	Michael Koch	√	Neil Lynch	
Roger Kuhl		Karol Cornelius	√	Bill Forthofer	√
Kathy Frombaugh	√	Rick Hutman	√	Scott Justin	√
Jed Lamb	√	Cindy Kurpely	√	Del Roig	√
Carl Wesemeyer		Tom Lahetta	√	Jim Wright	
		Dale Breining	√	Jim Woodrum	√

Also in Attendance:

Eugene M. Toy, Executive Director; Brandon Coates, Rea and Associates; Tom Berry, Cinnamon Lake property owner

Changes or Additions to the Agenda:

Board president Kurpely announced that Brandon Coates with Rea and Associates would give an update under Old Business on the Custodial Fund Excel sheet reconciliation project that the firm is performing for LORCO.

Approval of Minutes:

It was moved by Roig, with a second by Koch to approve January 11, 2024 regular meeting minutes. Voice vote for approval was unanimous.

Old Business:

Kurpely introduced Brandon Coates with the accounting firm Rea & Associates. A presentation of Rea's revision work since the January 2024 LORCO board meeting on reconciling the ALRW Custodial Fund Excel sheet was given. A general discussion and question & answer session took place. Rea will do some additional work on interest income from 2011 to the present and submit another draft via email to LORCO for review. Discussion concluded at 7:29 pm and Mr. Coates left the meeting.

New Business:

None

President’s Report:

None

RESOLUTION NO. 2024-6 Approval of non-RLCWA-related January deposits and payments. It was moved by Lamb, with a second by Roig to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

RESOLUTION NO. 2024-7 Approval of RLCWA-related January payments. It was moved by Koch with a second by Breining to approve the resolution. The vote was as follows: 11 Yeas. 0 Nays. Kurpely and Lamb abstained. Motion carried.

RESOLUTION NO. 2024-8 Approve Then & Now Purchase Order. It was moved by Lahetta, with a second by Breining to approve the resolution. The vote was as follows: 13 Yeas. 0 Nays. Motion carried.

Executive Director Report:

1.

February 8, 2024 Project Status Summary

Project	Location	Status
Eaton Crossing - Phase 2	East of Phase 1. Connects Phase 1 (Island Road entrance) with Reed Road to the east	<ul style="list-style-type: none"> Received street address assignments from Eaton Township for Sublots 126 through 146. Phase 2 consists of 45 additional sublots. Developer plans to monitor Phase 2 lot sales before finalizing a timeline for moving forward with Phase 3.
Woods at Eaton — Phase 2 (Yost/Palmer)	Cooley Road (north of Mallard Creek Golf Course)	<ul style="list-style-type: none"> Similar status as January 2024 report. Sanitary sewer plans have previously been approved. Design professional is working on other infrastructure plans. Developer originally planned to start construction in February 2024. Phase 2 is 53 sublots on south side of Cooley Road.
Barrington subdivision - Phase 10 (Yost)	Barrington subdivision	<ul style="list-style-type: none"> Received street address assignments from Eaton Township for Sublots 126 through 146. 20 sublots in Phase 10.
Cinnamon Lake - Lift Station 2 and Lift Station 4 Improvements	Cinnamon Lake	<ul style="list-style-type: none"> Great Lakes Demo was onsite at Cinnamon Lake today to to scope out laydown area for the work. Great Lakes Demo should have deliveries starting next Tuesday that will need to be stored until their crew is available. They are finishing up a water line project and should have a crew in 2-3 weeks for the Cinnamon Lake Lift Station Nos. 2 and 4 work.

2. Recently experienced a broken PVC pipe in the pump vault where the Cinnamon Lake force main pumps are located. The torque of the new force main pumps was greater than the previously existing PVC pipe could handle. Working with West Salem, Makeever and Associates, and Simonson Construction. We have also consulted with Buckeye Pumps and they made the suggestion to replace the pump bases along with the replacement of the discharge pipe from the pumps because the existing pump bases will make connection of a new pipe difficult. In addition, connection of a new pipe to the existing pump bases is more of a band aid fix than a true repair. We are working with Simonson to get the necessary work done as soon as possible, as we currently have only one working pump.
3. Received very good bids for the installation portion of the Phase 1 area manhole replacement project. The engineer’s estimate plus 20% (maximum amount that can be awarded without needing to re-bid) was \$1,230,865. We had six sets of plans out and received three bids. The apparent low bidder was DRS Enterprises at \$648,012. Preparing a letter to property owners that are adjacent the 42 manholes that will be

replaced. The letter will let them know the project will be happening shortly and what they can expect. The letter will also include LORCO contact information to call if property owners have any problems or complaints.

4. Four (4) new home permits in Phase 1, Eaton Township were issued by the township in January.
5. Spurred by backup problems in the Mallards Edge subdivision, the following billing stuffer will go out to all Phase 1 customer in this month's bills:

Harmful and Prohibited Discharges

It is unlawful for any person to discharge any material that is harmful to any part of the LORCO system. Examples of harmful substances include but are not limited to: flushable baby/cleaning wipes, solids capable of obstructing flow; flammables or explosives; oil and grease; items that are acidic, alkaline, corrosive, or toxic or poisonous to treatment processes or personnel; or items that cause a nuisance or prevent the effective operation and maintenance of the sewer system.

6. Drove the approximately 4.5-mile-long Cinnamon Lake to West Salem force main route recently to check for any subsidence/settling issues. Did not observe any problems. No complaints from residents, the township or the Ashland County engineer's office.
7. Submitted an FPA change request to NOACA for a single, 5-acre parcel on Castleton Lane. The parcel is currently in the Elyria FPA but the city does not have sewers nearby.



Other Business:

None

Adjourn:

With no further business to come before the Board, a motion was made by Frombaugh and seconded by Schlechter to adjourn the meeting at 8:04 pm and meet again on Thursday, March 14, 2024 at 7:00 pm. Voice vote to approve was unanimous.



Vice President



Secretary-Treasurer